

Chapter 1 : Certified Medical Assistant Exam Prep

if a medical assistant performs a patient exam after a patient refuses, the medical assistant can be charged with sanitization process of using soap & water scrubbing to remove blood & debris from the medical instruments.

This book offers a comprehensive overview discussing current career and clinical issues facing the modern medical assistant. Clinical Procedures for Medical Assistants has a nice set of illustrations and graphics that accompany the teaching modules in this book. To round out the material covered, Clinical Procedures for Medical Assistants also has helpful areas on medical terminology and certification reviews. More recent editions of Clinical Procedures for Medical Assistants feature content expansions that provide more information covering the modern challenges associated with medical assisting. Additionally, there is updated and expanded text on clinical considerations such as immunization schedules, latex allergies, and OSHA. The online resources that accompany Clinical Procedures for Medical Assistants serve as a valuable companion to the text. In particular, the online resources include videos that help bring the text to life. Summary Points Clinical Procedures for Medical Assistants is another good choice for anyone looking for a comprehensive medical assisting book. Pros Case studies help apply clinical material. Recent updates cover modern challenges in medical assisting. Covering everything from general professional and administrative topics related to medical assisting to clinical topics, this CMA prep book will help you strategize around important tips, tricks and medical terminology related to the practice of medical assisting. One nice part about this CMA study guide is that it presents detail without being unreadable. Certified Medical Assistant Exam Secrets also contains lots of practice questions to help bring the knowledge that will be tested on the CMA exam into a test format. This CMA study guide also provides answers with the study questions, making it easier to understand why a certain question is correct. Certified Medical Assistant Exam Secrets has not been update in some time. Certified Medical Assistant Exam Secrets has not been updated since While most of the material is still relevant, it would be nice to see an updated version released. Along with a content update, this CMA study guide needs improved formatting and some more structure. Pros Quality study guide that is not too dense. Practice questions with answers will help you prep for the CMA exam. Cons Needs a more recent content update. Medical Assistant Books – Still Important? A handful of books have been written by and for medical assistants to read and learn from. However, why not just learn clinical information from traditional medical books and operations information from business books? It is true that most medical assistant books typically combine information from these different sources into one volume that is targeted toward people in the profession. It is also true that the information is often rephrased or revisited without many unique changes. After all, most operations books do not go into how to apply operational skills in the unique setting of a medical facility. Likewise, most clinical books do not integrate the application of clinical skills with the personal and communication skills necessary to speak to and help patients in the way that a Medical Assistant is required to do. As such, combining these different elements of the job requirements into one text makes sense in conveying a more complete picture of the information required to do the job correctly and efficiently. Are Medical Assistant Books Relevant? Okay, so books written specifically for medical assistants combine information in unique ways and are targeted to the skills required by medical assistants. However, even if they are targeted, are medical assistant books still relevant. After all, in the age of the internet, information is readily available. Also, because medical books are published every few years, there is probably something out of date in the book by the time you read it. Then there is the cost. Medical assisting books can be expensive. For the most part, the best medical assistant books are still highly relevant. In the slow-moving field of healthcare, insider information on topics like how to function as a medical assistant are not always freely available. Detailing how to be a top medical assistant takes time, and most high-performing medical assistants will not have time to continually update a website or other online resource if they are still working as a medical assistant. Medical Assistants – A Professional Overview A Medical Assistant is a professional who works in a medical office or a hospital setting. Medical assistants typically play an integral role in both the back and front end business and clinical operations. For people interested in healthcare, becoming a Medical

Assistant can be a rewarding long-term profession that balances the business and clinical sides of medicine. The Medical Assistant job is also a great entry point to getting healthcare and clinical experience prior to seeking out additional training as an advance provider like a registered nurse, nurse practitioner, physician assistant, or a doctor. Operationally, a medical assistant frequently helps the medical business itself run smoothly. Said another way, a medical assistant typically plays an important role in making sure the office is open and closed properly and that the primary medical care can be delivered efficiently and professionally. Responsibilities might include ensuring the office looks tidy, making sure the supplies are stocked and in the right place and assisting in handling issues that come up during the day. Also, medical assistants typically play an important role in registering patients, handling basic patient questions, scheduling appointments and answering the phones. Medical assistants are usually involved in a clinical capacity as well. In this role, the medical assistant helps with the actual delivery of medical care in conjunction with the medical team. In a clinical role, the Medical Assistant might help transport patients and help them get dressed for a specific exam. Some Medical Assistants will discuss and review answers to specific clinical questions around things like vaccines with patients. Procedurally, a medical assistant will often take vital signs like heart rate, blood pressure and oxygen saturation and present them to the supervising medical provider. Often, a medical assistant will give intramuscular injections like vaccines to the patients and document information related to the injection. Medical assistants also perform diagnostic studies. Many medical offices offer in-office lab tests such as rapid strep or urinalysis tests and the medical assistant is responsible for taking the specimen, performing the required test, and documenting the results in the medical record.

Medical Assistant – Good Career Choice? With all of the different healthcare professions out there, some people wonder if being a medical assistant is a good career choice. Here are some things to consider about the job. Medical assistants job prospects are strong. With aging populations around the world, more and more medical assistants will be needed to help provide healthcare. For example, in the US, medical assistant jobs are expected to grow very fast through 2025. And, with a medical assistant skill set, one can travel around the world and serve as a medical assistant in different places without too much trouble. Medical assistants get varied clinical experience. Medical assistants are needed in all specialties and, because of this, they have the option to learn in many different types of clinical settings. Whether your interest is pediatrics or plastic surgery, a medical assistant will have the option to work with doctors and nurses and learn from specialists in their field of interest. Also, medical assistants can work in a wide range of settings, ranging from your standard clinic to surgical centers or large hospitals. Medical assistants can easily switch areas of interest. Once you are known as a reliable medical assistant, it is not hard to switch to another speciality if something else interests you at a later date. Medical assistants are needed in every speciality, making it a flexible job choice in healthcare. Medical assisting is a foundation for other healthcare jobs. Some people decide that they do not want to be a medical assistant forever and want to eventually move into something more specialized like being a nurse, PA or doctor. The good part about being a medical assistant is that it provides clinical skills which will directly apply when one is applying for an advanced program and while studying in the new profession. Therefore, a medical assistant position can launch you into your next job with a diverse set of skills. Ultimately, you have to search your own heart to figure out if medical assisting is the right career choice for you. For many people, simply trying it out and seeing how it goes is a good first step. While there are a lot of choices out there, the best books will help you build and reinforce a foundation of knowledge that will help with ongoing career development or just getting started. We wish you the best of luck in learning from the Medical Assistant book that is right for you. Check out our other articles:

Chapter 2 : Medical Assisting Exam Review | eBay

Certified Medical Assistant Practice Test-In , there was a passing rate of 73% on the CMA exam.-By , the rate of employment of Medical Assistants is anticipated to grow 29%.

In most cases, certification by any of these organizations will be accepted nationally. Subject matter for these exams falls into the following three subject areas: To prepare for the actual exam, we provide a question Medical Assistant Practice Exam written by expert instructors in medical assisting. Choose "Study Mode" to show answers as you go. Carrying an impulse to the brain b. Carrying an impulse away from the brain c. Carrying impulses to the motor neurons of the appendicular muscles d. None of the above Afferent nerves carry sensory signals to the brain. Efferent nerves carry motor signals from the brain. Incorrect answer, please choose another answer. The medical term, "basophilia," refers to: An overabundance of a particular white blood cell in the peripheral blood c. An underrepresentation of basophils on a blood smear. None of the above Basophilia is an increased number of basophils in the peripheral blood. Basophilia is found in certain blood disorders such as leukemia and also in some types of allergic reactions. Derived from Customs and Judicial Decisions b. Derived from the US. A woman is being accused of failure to pay her medical bills. Which of the following classifications of law is she violating? Family Law Failure to pay for services rendered falls under Civil Law as this is a difference of opinion between two parties. Psychology and Communication 5. Elizabeth Kubler Ross is known for developing the Stages of Grief. Which of the following is true of these stages? All patients will go through all five stages of grief. Each patient will go through the stages of grief in the same order, but not necessarily in the same amount of time. Each patient who goes through the grieving process will experience some or all of the Stages of Grief in varying amounts of time. The Stages of Grief are an antiquated method of psychology and are not recognized in current practice. The Stages of Grief are different for each person experiencing loss. The time spent in each stage and the order of the stages can differ greatly between those coping with loss. Who proposed the Hierarchy of Needs? Skinner Abraham Maslow is credited with defining the Hierarchy of Need. In order to progress from one level to the next, subjects must satisfy the current need. Bookkeeping, Credits and Collections Which of the following pieces of information would be considered patient demographics? Names, addresses, telephone numbers and ages are all considered demographic information. The "Write it Once" system is used in some offices as an alternative to: Computerized scheduling systems c. Medical resource allocation Write it Once systems are sometimes referred to as Pegboard systems where financial information is written once but recorded in three different places. Billing, Coding and Insurance.

Chapter 3 : Medical Assistant Practice Exam

Review Courses | Take a CMA (AAMA) Exam review course if one is offered in your area by an accredited medical assisting program or by a local chapter of the AAMA. Test Your Knowledge | Every medical assistant needs a good working knowledge of Anatomy and Physiology and Medical Terminology.

Identification and response to emergencies Office emergency readiness It should be noted that specific questions and segments will change on an annual basis, but the medical assistant certification exam will retain the same core concepts year-over-year. A "passing" or "failing" grade will be given to each medical assistant certification exam-taker following the exam. A detailed score report will be mailed to each candidate within 10 weeks; those who have registered with the AAMA may check for updates by logging in and viewing the My Certification Status page. Those who earn a passing score will be mailed an official certification and wallet-sized card within nine weeks of the exam. Recertification of this credential is required every 60 months five years. Since the CMA certification is a nationwide credential, medical assistants will not be required to retake the exam if they move to a different state. For instance, if someone passed her first CMA exam on March 15, , then her credential will be valid until March 31, Medical assistants may not claim CMA status if their certification has expired. There are currently two ways to renew CMA certification. Retake the CMA Exam Those who wish to recertify their CMA by sitting for the exam must undergo a nearly identical process as someone seeking certification for the first time. However, there is one key difference: The exam is identical for first-time takers and previous certification earners. See section IV of this guide for a detailed outline of the certified medical assistant test. As of July , this requirement is no longer in place. Complete Continuing Education Credits This option is only available to CMAs with valid certification, and will not be offered to those who have allowed their status to lapse. Medical assistants who wish to go this route are required to accrue "recertification points. However, individuals who wish to earn points from these sources should refer to three sets of guidelines published by the AAMA: These prices are in addition to any costs incurred from enrolling in and completing CEU courses or programs. Please note that recertification points will not "roll over. Prospective medical assistants must carefully review the clinical, administrative, and general aspects of their profession, while recertification seekers must revisit the books, journals, and other resources that enabled them to pass their exam the first time. Since these two topics tend to require the most memorization, test-takers are urged to complete these practice tests and review the answer key prior to sitting for the official CMA exam. A pamphlet of the most commonly used medical abbreviations and acronyms. This iPhone app contains different practice questions that cover every section of the CMA exam. This site features a set of medical terminology flashcards designed to assist individuals who are about to take the CMA exam. The following three certifications are also available to prospective MAs: The exam covers skills like vital sign measurements, medical instrument sterilization, injection and medication administration, and interpersonal effectiveness when dealing with patients and their families. In order to be eligible for the CCMA, candidates must possess at least a high school diploma or equivalent degree, and have completed either a medical assistant training program or at least one year of professional employment in a healthcare setting. Students who wish to sign up for the exam must register for an account with the NHA ; their school which serves as the exam site will coordinate the exam date with the NHA. Score results are available one to two days after the exam; the CCMA credential will be valid for two years before recertification is required. Candidates must create an online account with the NCCT and then submit an electronic application in order to sit for the exam. Candidates should call NCCT at to locate the nearest testing center. The NCMA is available in a paper or electronic format; results from the paper exam will be available four to six weeks after the exam is taken, while the results from the electronic version will be available as soon as the exam concludes. Students or recent graduates of an accredited medical assisting program who have been out of school for no more than four years Graduates of a formal medical assisting training program offered by the U. Once the application has been received and accepted, the candidate must schedule an examination time and date at the nearest Pearson VUE Testing Center. Those who receive a passing score will have valid RMA certification for three years

before another exam is required.

Chapter 4 : AAMA - Study for the Exam

LWW's Medical Assisting Exam Review for CMA, RMA & CMAS Certification (Medical Assisting Exam Review for CMA and RMA Certification) Oct 17, by Helen J. Houser RN MSHA and Janet R. Sesser BS RMA CMA.

Chapter 5 : Best Medical Assistant Books (November) - CMA Exam Book Reviews

Prepare for the CMA or RMA certification examination with MEDICAL ASSISTING EXAM REVIEW. The book includes test information and preparation sections, review content on general, administrative, and clinical topics, and pre- and post-test exams for each test type.

Chapter 6 : Passing the Medical Assistant Certification Exam

Medical Assistant Practice Exam Take this free practice test to see what types of questions appear on a medical assistant certification exam. The three most prevalent certifications for Medical Assistant are offered by the American Association of Medical Assistants (AAMA), the American Medical Technologists (AMT) and the National Center for.

Chapter 7 : MA Online Review Course

With some 2, practice questions and customized online tests, Elsevier's Medical Assisting Exam Review, 5th Edition provides complete preparation for all six certification exams • the CMA, RMA, CMAS, CCMA, CMAA, and CMAC. An illustrated, outline format makes it easy to review key medical assisting concepts and competencies, including.

Chapter 8 : Medical Assistant - www.nxgvision.com

The RMA medical assistant exam is intended to certify that a candidate has the knowledge, skills, and abilities to perform the duties of a Medical Assistant. The RMA exam consists of questions on various Medical Assistant job functions (e.g., general, administrative, and clinical).

Chapter 9 : AAMA - CMA (AAMA) Exam

Physicians and clinics are learning that a good medical assistant can perform many office and clinical tasks. This assistance allows the doctors and nurses to see more patients and gives them time to do more of the things for which they were trained.